

## **Agenda for a meeting of the Appointment Panel (Director of Legal and Governance) to be held on Tuesday, 5 April 2022 at 1.00 pm in Committee Room 1 - City Hall, Bradford**

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### **Members of the Committee – Councillors**

<b>LABOUR</b>	<b>CONSERVATIVE</b>
<b>Hinchcliffe I Khan</b>	<b>Pollard</b>

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

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**From:**  
Parveen Akhtar  
City Solicitor  
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**To:**

## **A. PROCEDURAL ITEMS**

### **1. APPOINTMENT OF CHAIR**

**Recommended –**

**To appoint a Chair for the duration of this appointments process.**

### **2. DISCLOSURES OF INTEREST**

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

*Notes:*

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

### **3. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports

and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel – 07970 411923)

## **B. BUSINESS ITEMS**

### **4. APPOINTMENT PROCESS FOR THE POSITION OF DIRECTOR OF LEGAL & GOVERNANCE (PREVIOUSLY REFERRED TO AS CITY SOLICITOR) 1 - 20**

The Chief Executive will submit a report (**Document “A”**) which asks the Panel to consider, in accordance with the Council’s Officer Employment Procedure Rules the elements required for the search, assessment and appointment process for the recruitment to the position of Director of Legal & Governance.

#### **Recommended –**

- (1) That the Appointment Panel agrees the elements required for the recruitment process to the post of Director of Legal & Governance as briefly outlined in Section 2.4 to Document “A”.**
- (2) That the Appointment Panel delegates to the Chief Executive in consultation with the chair of the Appointment Panel, the responsibility to liaise directly with the search and selection consultant, stakeholder participants if involved and technical advisors to ensure an effective and efficient recruitment process.**

(Anne Lloyd - 01274 437335)